

MEMORANDUM FOR: Chief, PPBS

MEMORANDUM FOR: Chief, IEG

MEMORANDUM FOR: Chief, PSG

Steve:

The document that JJH refers to is a memo from [redacted] to the EXSUBCOM and NIDBNG entitled, "Review of the National Standard Message Format and Hard Copy OAK Format," dated 16 April 1970 [redacted]. According to our records, you have already received a copy of this memo. If you are unable to locate it, please give us a call and we will furnish you another copy.

[redacted]
SpicAst/NPIC

28 Apr 1970
(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

TAL TAL.

WLBS *4/30*

PNS *4/30*

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File : Comm: 4

Declass Review by
NIMA/DOD

CL, PPBS

28 Apr 70

CL, IEG

CL, PSG & CL, AID

- Re attached review:

- let us not sit back and passively await others telling us how we should be doing our business.

- let us (meaning Hunt & Co, with advice from AID & PPBS) advance the changes we think would improve our service.



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Approved For Release 2003/12/22 : CIA-RDP78B05703A000800050024-7

Approved For Release 2003/12/22 : CIA-RDP78B05703A000800050024-7

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16 April 1970

MEMORANDUM FOR: Imagery Exploitation Subcommittee, COMIREX
National Imagery Data Base Working Group, COMIREX

SUBJECT: Review of the National Standard Message
Format and Hard Copy OAK Format

- REFERENCES:
- a. COMIREX-D-31.2/11, First Revision,
January 1969, SECRET
 - b. Supplement to COMIREX-D-31.2/11,
June 1968, [] 25
 - c. National Hard Copy OAK/OAK Supplement Format
- (1) EXSUBCOM-M-68, 23 Dec 1968, [] 25
 - (2) EXSUBCOM Memo, 14 Mar 1969,
 - (3) EXSUBCOM Memo, 14 Mar 1969,

1. The EXSUBCOM and NIDBWG members are requested to initiate a joint review of the referenced reporting formats in accordance with the guidelines set forth in Tabs A through D. This review will be accomplished in two phases.

a. Phase One: Member organizations will accomplish an internal review to determine the distribution and use of the current mission reports. In so doing, each member organization should identify format problems which prevent or hinder effective use of the report information. Recommended changes should be formulated and provided to the Chairmen EXSUBCOM/NIDBWG on or before 15 May 1970.

b. Phase Two: The EXSUBCOM/NIDBWG will collectively review the recommended changes and develop community coordinated changes. These coordinated changes will be forwarded to COMIREX for approval and implementation on or before 1 July 1970.

2. If there are any questions concerning this review, please contact the Chairman EXSUBCOM or Chairman NIDBWG.

Chairman EXSUBCOM

Chairman NIDBWG

Attachments A, B, C, and D.

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Cable FormatOAK/OAK Supplement

1. Identify the functional components of your organization which receive and use the cable OAK/OAK Supplement Reports. Provide a listing of these recipients and a general description of how each functional component uses the cable reports. Highlight any problems these users may have.

2. Evaluate the overall effectiveness of the current OAK cable format in satisfying the needs of the customers identified in paragraph 1. The outline for the current reporting sequence is as follows:

Part I Mission Highlights

Part II Significant Results

- A Perishable Items
- B New Items
- C Change and OB Items
- D Bonus Items
- E Damage Assessment

Target Items

Country (alphabetical)

IDHS Category

Target Name (alphabetical)

Part III Other Results

- A Additional Items
- B Identification Only Items

Target Items

Country (alphabetical)

IDHS Category

Target Name (alphabetical)

Part IV Mission Collection Results

3. Recommend changes to the OAK cable format which would increase its utility to your consumers. Provide an outline for any new reporting sequence which is recommended.

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Tab A

4. Evaluate the adequacy of the "Message Header" format. Any recommended changes must be annotated on pages 3-5 of COMIREX-D-31.2/11 (First Revision).

5. Evaluate the adequacy of the "Individual Item Reporting" format. Any recommended changes must be annotated on pages 11-22 of COMIREX-D-31.2/11 (First Revision) and its Supplement [redacted]

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6. Review the OAK/OAK Supplement cable addresses for your organization and recommend any changes required.

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Tab B

Hard Copy Format

OAK/OAK Supplement

1. Identify within your organization components which are recipients of the Hard Copy OAK/OAK Supplement Reports. Provide a listing of these recipients and a general description of how each customer uses the hard copy reports. Highlight any problems they may have with the current Hard Copy OAK/OAK Supplement.

2. Evaluate the overall effectiveness of the current Hard Copy OAK format in satisfying the needs of the customers identified in paragraph 1. The outline for the current reporting sequence is as follows.

Mission Highlights

Country (alphabetical)

NTP Category

Significant Results
Other Results

Target Name (alphabetical)

Graphic Attachments

3. Recommend changes to the hard copy report format which would increase its utility to your consumers. Provide an outline for any new reporting sequence which is recommended.

4. Evaluate the adequacy of the "target item" reporting format and recommend any required changes.

5. Provide the distribution requirement for copies of each hard copy OAK/OAK Supplement and establish the minimum number which would satisfy your organization needs.

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Tab C

Hard Copy Format

Cumulative OAK Index and
Cumulative OAK/OAK Supplement Index

1. Evaluate the effectiveness of these indexes to users of the hard copy OAK and OAK Supplement reports.
2. Determine if these indexes should be continued and recommend any changes required in their format.

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Tab D

Hard Copy Format

IDO Report

1. Provide a general description of how each customer uses the "IDO Report."
2. Determine if this "IDO Report" should be continued and recommend any changes required in its format.

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